

Phone (601) 582-1561

Fax (601) 582-3940

To Apartment Co-signers,

Thank you for agreeing to co-sign for apartment # \_\_\_\_\_

Co-signer For: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please be aware that you are agreeing to assume full responsibility for the tenant(s) listed above, and for the full term of the lease duration in the event of default or damages to the apartment.

**Please Note: Leases can continue on a month to month basis after the initial term of the lease.**

Please make your tenant(s) fully aware of the responsibility that you have undertaken for them and that under no circumstances is any other individual to occupy this apartment without your written permission. Subleasing is a lease violation.

If you have any questions, please discuss this with our Management Staff before signing.

I have read the above statements and am agreeable to undertaking the financial responsibility for the leased apartment according to the terms of the lease agreement.

Co-signer signature \_\_\_\_\_ Date \_\_\_\_\_

Leasing agent \_\_\_\_\_

Copy: Co-signer, tenant files

# WINDSOR VILLAGE APARTMENTS

## Co-Signer Application

Dear Applicant:

We are happy that you have chosen to cosign for \_\_\_\_\_.

Relationship to applicant: \_\_\_\_\_.

Before you pay the \$35.00 application fee, please take a moment to read over our requirements.

**Age Requirement:**

Applicants must be 21 years of age or older.

**Income Requirement:**

We must verify that you have a steady monthly income that is 4 times equal/greater than the monthly rent payment.

**Credit Report:**

Your credit history will be run from a national credit reporting agency. Your credit score will be a part of the credit history and will be considered in the evaluation. Your application will not be accepted if there have been any bankruptcy filing in the past 5 years.

**Criminal History:**

A satisfactory criminal background check is required for acceptance. Multiple misdemeanors, misdemeanor assault or a felony conviction may result in denial.

**Rental History:**

Previous rental history will be verified. Previous eviction, skip, rental housing judgments, excessive damage, lease violations, consistent late payments and/or returned checks may result in denial.

No current illegal drug use and/or prior drug-related convictions (selling or manufacturing illegal drugs).

**Applicants will be screened carefully and all information provided on the rental application will be verified. A credit report and a criminal background check will be run, employment confirmed and prior rental history checked. The rental application must be filled out completely. Incomplete applications may be denied.** We welcome your suggestions as to how we might do that task better and more efficiently. We will do our best to process your application quickly and give you an answer within a reasonable time. Thank you for making application at our community.

Sincerely,

Management

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

Print Name as it appears on identification: \_\_\_\_\_

Notary: \_\_\_\_\_ **Date** \_\_\_\_\_

# RESIDENTIAL CO-SIGNER APPLICATION

Please print clearly.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ How Long? \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Landlord \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Monthly rent: \_\_\_\_\_

Full names of all individuals who will occupy the Windsor Village apartment applied for:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been evicted, sued for nonpayment of rent, or breached a lease? If so, explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever filed bankruptcy or are you presently involved in an active bankruptcy case? \_\_\_\_\_

\_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

Gross monthly salary \_\_\_\_\_ Length of employment \_\_\_\_\_

Personal Reference \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**I certify that the above is true and complete. I authorize the verification of this information by contacting any or all individuals, financial institutions, credit bureaus and criminal background checks at the discretion of Windsor Village Apts. Management. Incomplete applications cannot be processed and applications that contain untruthful information will be rejected.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name as it appears on identification: \_\_\_\_\_

Notary: \_\_\_\_\_ Date \_\_\_\_\_